

# HOME CARE PACKAGE PROVIDER STOCKTAKE - JUNE 2021

## Definitions

<b>Number of recipients receiving services</b>	The total number of care recipients at each level who received the relevant care/service type in June 2021.
<b>Total hours of service delivered to care recipients</b>	The total hours of care/service delivered to care recipients at each level in June 2021 for the relevant care/service. This is not applicable to some service types (e.g. home modifications).
<b>Total dollars charged to care recipients</b>	The total amount charged to care recipients' Home Care Packages at each level for the relevant care/service in June 2021.
<b>Personal Care</b>	Personal care services may include help with: bathing; showering; toileting; dressing/undressing; getting in and out of bed; washing and drying hair; shaving; and reminding care recipients to take their medication.
<b>Nursing - registered nurse</b>	Nursing services delivered by a registered nurse. Nursing services may include: wound care and management; medication administration such as assisting care recipients to take medication; general health and other assessments; certain medical tests including blood pressure; and support with dementia.
<b>Nursing - enrolled nurse or other licensed nurse</b>	Nursing services delivered by an enrolled nurse or other licensed nurse.
<b>Cleaning &amp; Household Tasks</b>	Cleaning and household tasks may include: help with making beds; ironing; laundry; dusting; vacuuming; and mopping.
<b>Light gardening</b>	Light gardening may include help with light weeding; watering; light pruning; lawn mowing; or minor garden maintenance.  This category does not include the cost of major external modifications to the home.
<b>In-home respite</b>	A care worker supporting a care recipient in their home for a short period of time, for example when their carer is away or unavailable.
<b><i>Standard hours</i></b>	Standard hours as defined by the provider in the Home Care Agreement and Care Plan. The hours may vary between providers.
<b><i>Non-standard hours</i></b>	Care delivered outside of standard hours (such as on a weekend or overnight).

<b>Care management</b>	Care management may include: reviewing the Home Care Agreement and Care Plan; coordination and scheduling of services; ensuring care is aligned with other supports; providing a point-of-contact for care recipients or their support network; ensuring the care received is respectful of the care recipient's culture; and identifying and addressing risks to care recipient safety.
<i>Self-managed</i>	Where care management is managed by the care recipient.
<i>Managed by provider</i>	Where the provider is fully responsible for care management.
<b>Package management</b>	Package management is the ongoing administration and organisational activities associated with ensuring the smooth delivery and management of a care recipient's Home Care Package. It may include the costs for: preparing monthly statements; managing package funds; and compliance and quality assurance activities required for Home Care Packages.
<b>Staff travel to visit care recipients</b>	Staff travel is the cost for a care worker to travel to visit the care recipient's location. This is <b>not</b> the amount charged for care workers to travel with care recipients, e.g. for shopping or to attend medical appointments.
<b>Subcontractor costs</b>	The additional amount charged for any services delivered to care recipients by subcontractors. Note that this is only the <u>additional</u> cost (such as a handling or brokerage fee), and <b>not</b> the cost charged by the subcontractor for the service.
<b>Home maintenance</b>	Home maintenance reasonably required to maintain the home in a condition of functional safety and provide an adequate level of security.
<b>Home modifications - total</b>	Modifications to the home, such as easy access taps, shower hoses or bath rails.
<b>Consumables - total</b>	Items such as bandages, dressings, and continence aids.
<b>Capital items - total</b>	Includes items such as mobility aids and equipment, or assistive technology.
<b>Social support, shopping services, community access (including transport)</b>	Transport and support for shopping or to attend medical appointments or social/community activities.
<b>Meal preparation</b>	Includes assistance with preparing meals, using eating utensils and eating aids, and assistance with actual feeding.

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<b>Miscellaneous</b>	Any other amounts charged to the Home Care Package which are not covered by the above categories.
<b>Basic Daily Fee</b>	Fee paid to providers that adds to the funding available in the care recipient's Home Care Package. The Government sets the maximum amount a provider can charge, which varies depending on the HCP level.
<b>Income tested fee</b>	Fee paid by some care recipients as determined through an income assessment.
<b>Fees for 'top-up' services</b>	Any other amounts paid for additional care and services (as agreed between the care recipient and the provider) that were not covered by the care recipient's Home Care Package budget.

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